

AgNav Farmer User Manual

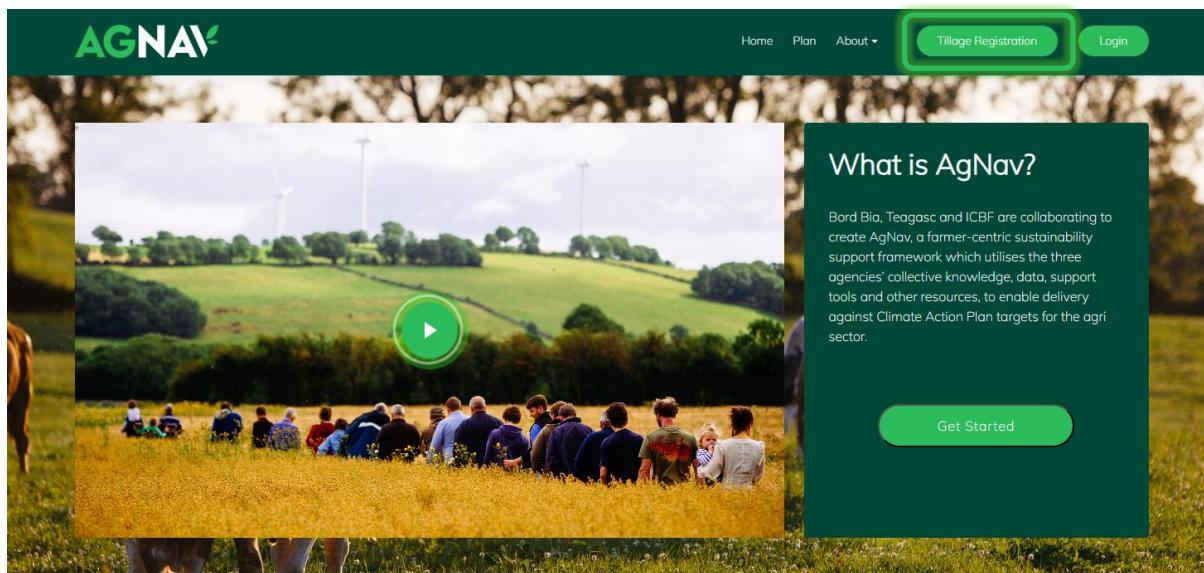
Tillage

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1. Registering for AgNav Tillage

To register for AgNav Tillage, click the 'Tillage Registration' button at the top righthand side of the main page (www.agnav.ie). You will need to register for AgNav Tillage even if you have a pre-existing AgNav account.



This will bring you to the AgNav Tillage Farmer Registration screen. There are four registration steps.

Step 1: Enter User Details

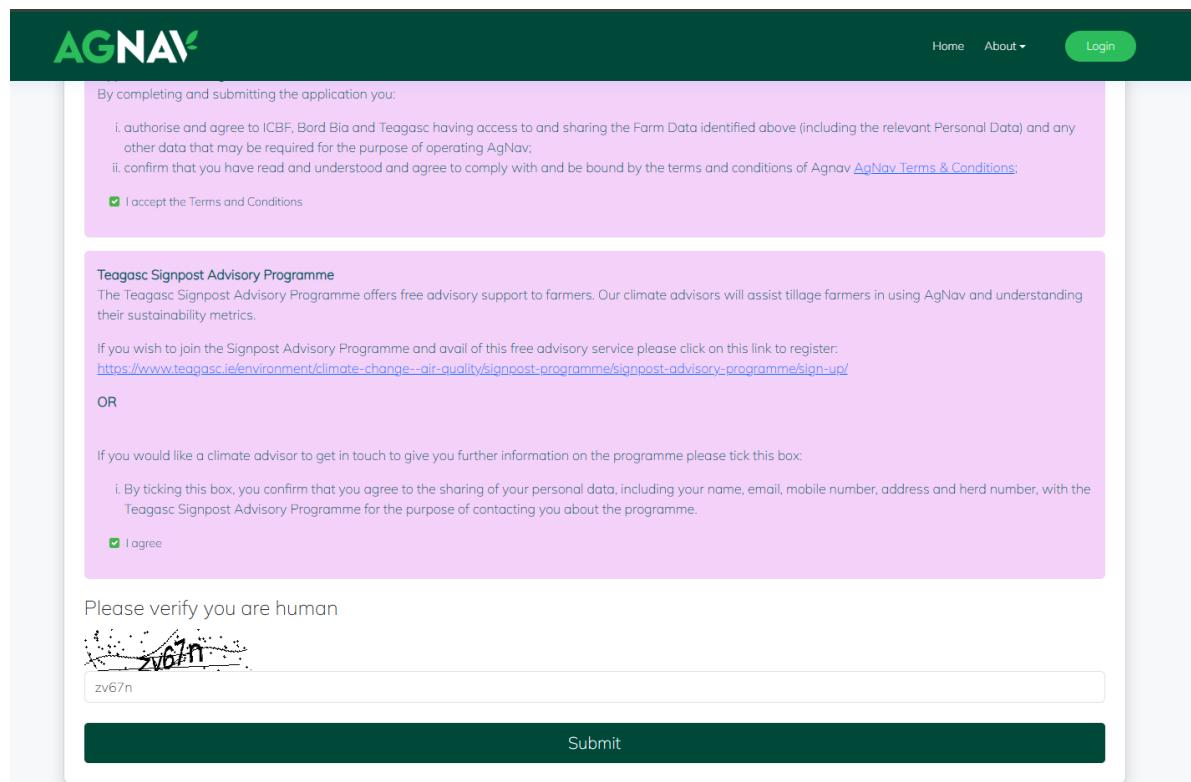
In the appropriate boxes, enter your personal details, including your name, address, herd code, email address, and phone number.

NOTE:

If you have already signed up to AgNav (dairy and beef), **please use the same email address**.

This will allow your accounts to merge, so that you will have access to AgNav dairy, beef, and tillage from the same home screen. If you use a different email when signing up for AgNav Tillage, you will have two separate accounts: one for dairy and beef and one for tillage.

In this step, you will also need to agree to AgNav's Terms and Conditions. You can also optionally select whether or not you would like to be contacted about joining Teagasc's free Signpost Advisory Programme (SAP). You will also be provided with the link if you would like to sign up for SAP yourself.



By completing and submitting the application you:

- authorise and agree to ICBF, Bord Bia and Teagasc having access to and sharing the Farm Data identified above (including the relevant Personal Data) and any other data that may be required for the purpose of operating AgNav;
- confirm that you have read and understood and agree to comply with and be bound by the terms and conditions of Agnav [AgNav Terms & Conditions](#);

I accept the Terms and Conditions

Teagasc Signpost Advisory Programme
The Teagasc Signpost Advisory Programme offers free advisory support to farmers. Our climate advisors will assist tillage farmers in using AgNav and understanding their sustainability metrics.

If you wish to join the Signpost Advisory Programme and avail of this free advisory service please click on this link to register:
<https://www.teagasc.ie/environment/climate-change-air-quality/signpost-programme/signpost-advisory-programme/sign-up/>

OR

If you would like a climate advisor to get in touch to give you further information on the programme please tick this box:

- By ticking this box, you confirm that you agree to the sharing of your personal data, including your name, email, mobile number, address and herd number, with the Teagasc Signpost Advisory Programme for the purpose of contacting you about the programme.

I agree

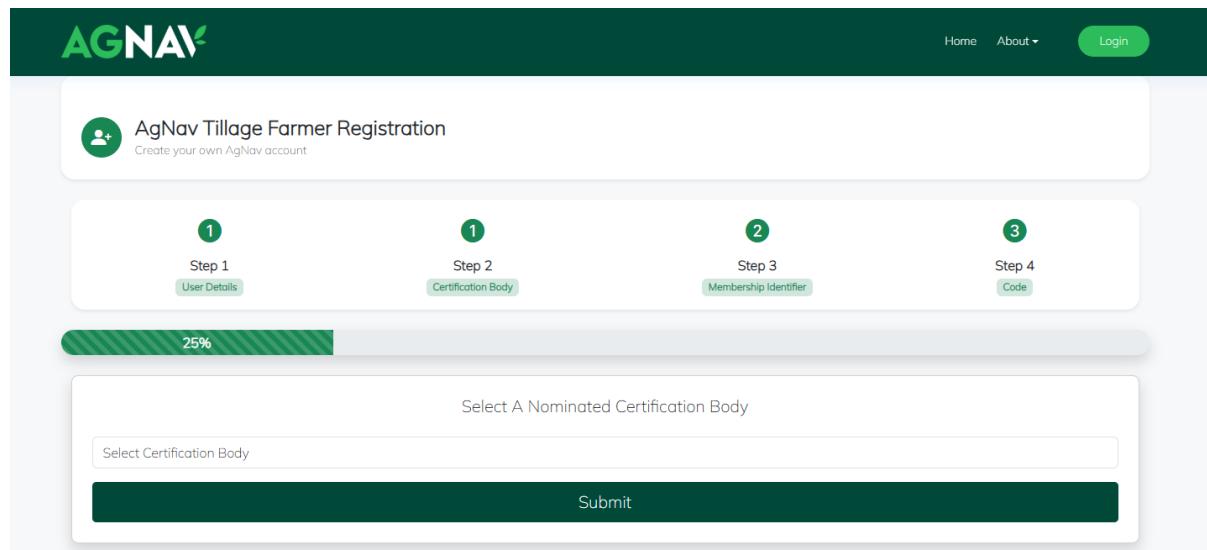
Please verify you are human



Submit

Step 2: Select Certification Body

Here you will need to nominate a certification body from the provided list.



AgNav Tillage Farmer Registration
Create your own AgNav account

Step 1 **User Details** Step 2 **Certification Body** Step 3 **Membership Identifier** Step 4 **Code**

25%

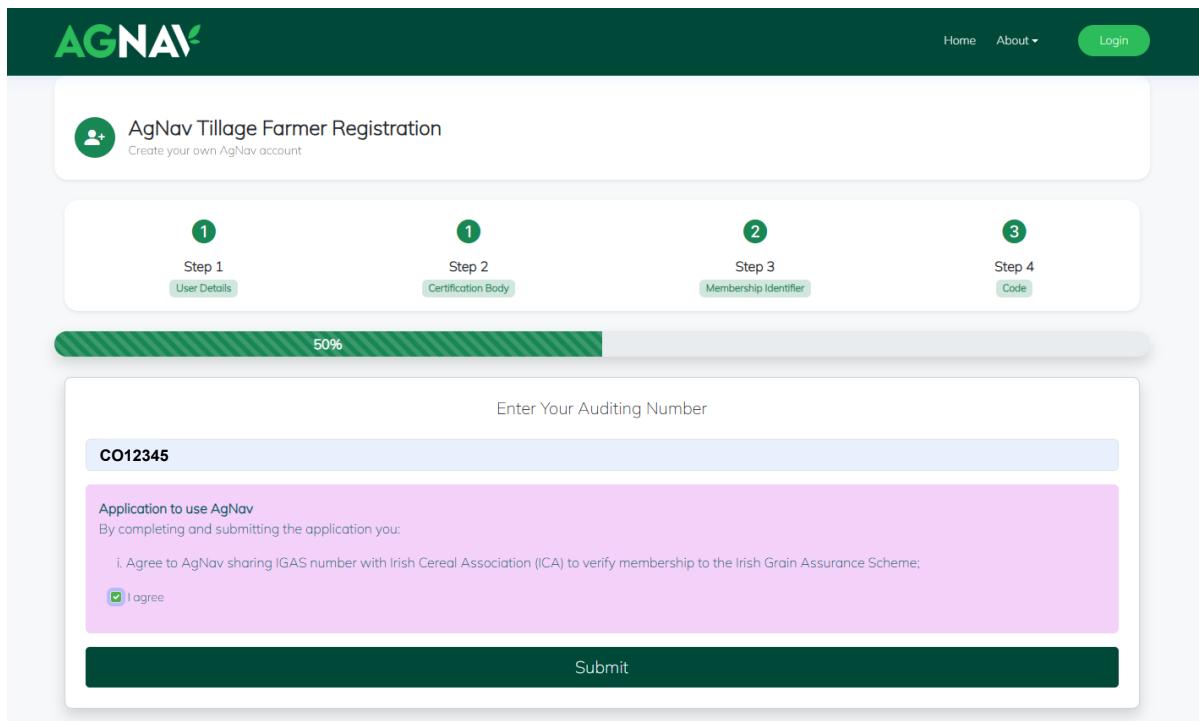
Select A Nominated Certification Body

Select Certification Body

Submit

Step 3: Enter your Audit Number

Here you will need to enter your auditing number and agree for AgNav to share your auditing number to verify your membership.



AgNav Tillage Farmer Registration
Create your own AgNav account

1 Step 1 User Details 1 Step 2 Certification Body 2 Step 3 Membership Identifier 3 Step 4 Code

50%

Enter Your Auditing Number

CO12345

Application to use AgNav
By completing and submitting the application you:
i. Agree to AgNav sharing IGAS number with Irish Cereal Association (ICA) to verify membership to the Irish Grain Assurance Scheme;

I Agree

Submit

Step 4: Verify your Audit Number

A 6-digit verification code will be sent to the phone number associated with your certification body. Please enter the 6-digit you receive into the box and press submit.



Enter Security Code

123456

Submit

After your phone number has been verified, you have officially registered your account.

Next Step

If you are new to AgNav, you will receive an email to create a password for your account.

 Please check your Email
Your account has been created successfully. You need to create your password via the email sent to you.

Add Another Account

If you already have an AgNav account, you will not receive an email to reset your password; instead, you will be prompted to log into AgNav using your preexisting credentials.

 Registration Complete
Your tillage enterprise has been merged with your existing account. You can log in using your existing credentials.

Add Another Account

2. Logging in to AgNav

Log in to AgNav from the main website page (www.agnav.ie) by clicking the log in button on the top righthand side of the screen, which will bring you to the log in page (www.agnav.ie/login).

To log in for AgNav Tillage, enter your email or herd code and your password.

If you have forgotten your password, click 'Forgot Password' and follow the instructions to create a new password.

Sign into your account

Login

[Forgot Password](#)

3. Navigating AgNav

Homepage

The homepage is the first page that you are directed to after logging into AgNav. It contains links to the Survey Dashboard and Tillage Footprint, as well as general information about AgNav.

My Data

Selecting this button takes you to a page detailing who has access your data, such as the AgNav partners (Bord Bia, Teagasc, and ICBF) and any processors (if you are participating in a processor sustainability programme).

Revoking Data Access

On the 'My Data' page, you can revoke data access to processor sustainability programmes that you are a part of. If you are a member of any scheme, in the highlighted green box below you will be able to see the name of the scheme and a red 'Revoke' button in the action column. Press 'Revoke' if you would like to revoke that scheme's access to your data and leave the scheme.

Organisation	Address	Eircode	How to contact us
BORD BIA	140 PEMBROKE ROAD, DUBLIN 4, CO. DUBLIN, D04 NV34	D04 NV34	+353 1 668-5155
TEAGASC	OAK PARK, CARLOW, CO. CARLOW, R93 XE12	R93 XE12	
ICBF	LINK ROAD, BALLINCOLLIG, CO. CORK, P31 D452	P31 D452	+353-23-8820000

Data Sharing & Authorisation

Selecting this button will open a pop-up window containing information on AgNav's data sharing and authorisation policies. This includes how AgNav uses your data, which data AgNav uses, and how your data is stored.

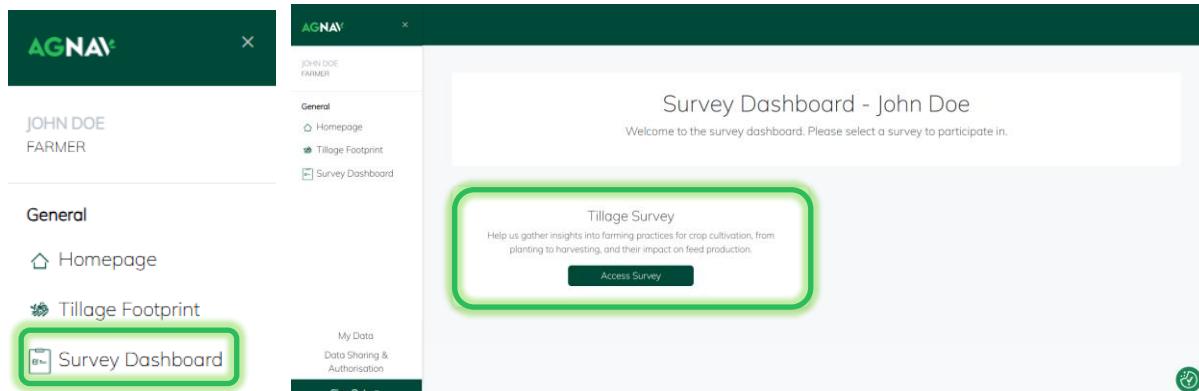
Signing Out

To sign out of AgNav, click the 'Sign Out' button on the lower lefthand side of the screen.

4. Accessing and Completing your Tillage Survey

Access the Tillage Survey

The Tillage Survey can be accessed from the Homepage by clicking the menu option on the lefthand side of the screen. This will take you to the Survey Dashboard. From here, click 'Access Survey'.



Completing your Tillage Survey

To complete your tillage survey, navigate through the survey using the dropdown menus and text boxes to fill in your farm's information.

On the first page, you enter the harvest year. On the second page, you can add information on up to 10 crops. The survey requires information regarding: crop type, straw incorporation, cover crops, soil type, fertiliser application, and organic manure application.

Once you have entered all of the information for all the crops on your farm, click complete.

Tillage Survey

When you click complete, this brings you back to the Survey Dashboard.

5. Viewing your Tillage Footprint

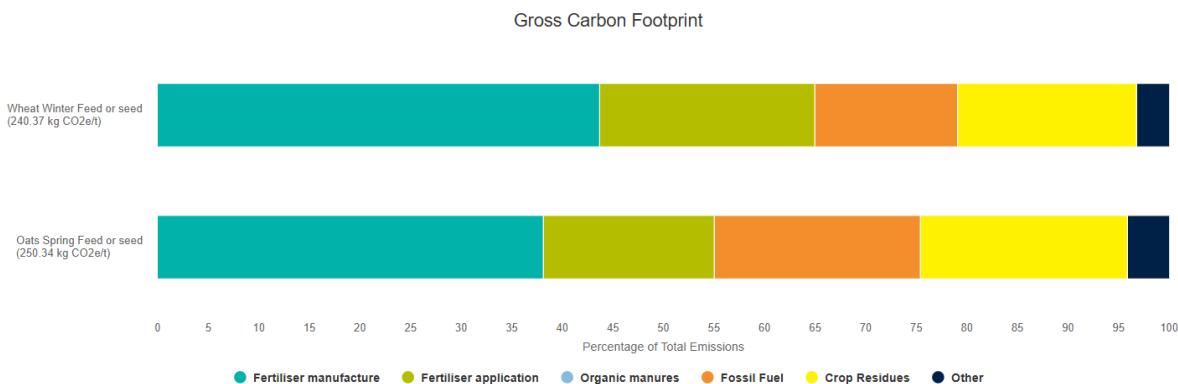
To navigate to your Tillage Footprint, click the menu button on the lefthand side of the screen. This will bring you to the Tillage – Carbon Footprint screen.

Crop Type	Area ID	Gross Carbon Footprint (kg CO2e/t)	Net Carbon Footprint (kg CO2e/t)
Wheat Winter Feed or seed	Field 1	240.37	33.07
Oats Spring Feed or seed	Filed 2	250.34	-12.09

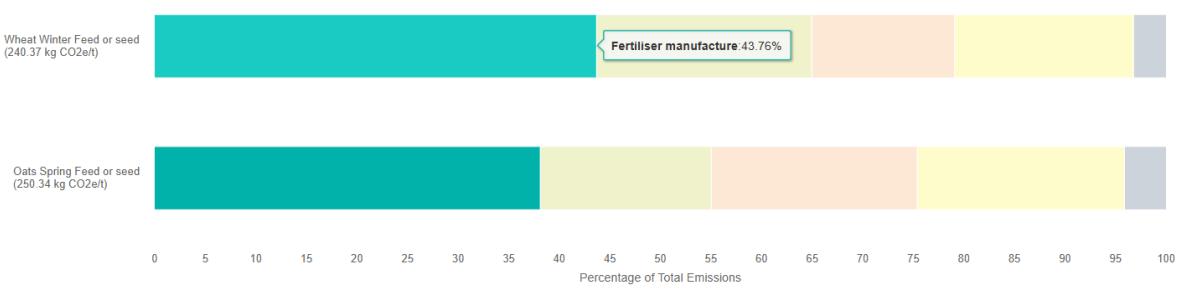
The first section shows you the Gross Carbon Footprint (kg CO₂ equivalent/tonne) and Net Carbon Footprint (kg CO₂ equivalent) for each crop that you entered in the survey.

Crop Type	Area ID	Gross Carbon Footprint (kg CO ₂ e/t)	Net Carbon Footprint (kg CO ₂ e/t)
Wheat Winter Feed or seed	Field 1	240.37	33.07
Oats Spring Feed or seed	Filed 2	250.34	-12.09

The Emissions Breakdown shows you how much each of the inputs (fertiliser manufacture, fertiliser application, organic manure, fossil fuel, crop residues, and other) are contributing to your Gross Carbon Footprint as a percentage. The Gross Carbon Footprint for each crop is also shown on the lefthand side of the bar chart.



You can view the percentage that each input is contributing by hovering your mouse over that section of the bar chart.



6. General Information

Who to contact if you have a general question about AgNav?

If you have a general question about AgNav, you can ring the Bord Bia Helpdesk on (01) 524 0410, Monday to Friday, 9am to 8pm.

Who to contact if you want to update your Bord Bia Sustainability Survey?

If you want to update information in your Bord Bia Sustainability Survey, you can ring the Bord Bia Helpdesk on (01) 524 0410, Monday to Friday, 9am to 8pm.

Who to contact if you have a query regarding the technical content of AgNav?

If you have a technical or scientific question about the contents of AgNav, we suggest you sign up to Teagasc's free Signpost Advisory Programme (SAP). If you sign up to SAP, you will be contacted by your local SAP Climate Advisor, who will organise a visit with you to help you create your AgNav Sustainability Action Plan.

For more information on SAP: <https://teagasc.ie/environment/climate-change-air-quality/signpost-programme/signpost-advisory-programme/what-is-the-signpost-advisory-programme/>

To sign up for SAP: <https://teagasc.ie/environment/climate-change-air-quality/signpost-programme/signpost-advisory-programme/sign-up/>